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**GENERAL SECRETARIAT OF THE ORGANIZATION OF AMERICAN STATES  
EXECUTIVE SECRETARIAT FOR THE INTER-AMERICAN COMMISSION ON HUMAN RIGHTS**

**Call for Resumes:  
HUMAN RIGHTS LAWYER - CONSULTANT  
Executive Secretary for Cases and Petitions**

<b>Type of Appointment:</b>	Consultancy
<b>Organizational Unit:</b>	Executive Secretariat of the Inter-American Commission on Human Rights
<b>Start Date:</b>	October 1, 2019
<b>Duration:</b>	3 months, possibility of extension depending on availability of funds
<b>Consulting Fee:</b>	\$7,000/month
<b>Duty Station:</b>	Washington, DC
<b>Description:</b>	<b>Human Rights Lawyer-Consultant</b>

**Objective:** To provide legal advice on human rights to the Inter-American Commission on Human Rights and its Executive Secretariat. The consultant will be responsible for delivering products for the Cases Section:

- Implement the individual petition system governed by the inter-American human rights instruments.
- Prepare draft merits reports for IACHR consideration.
- Prepare memorials and draft observations for the Inter-American Court on Human Rights in the assigned cases.
- Maintain ongoing communication with other IACHR Executive Secretariat sections and outside actors.

**QUALIFICATIONS:**

**EDUCATION AND EXPERIENCE:**

- Juris Doctor or First University Degree (Bachelor's) in law, international public law or human rights issued by a duly accredited institution.
- Seven years of relevant experience in similar positions at the national and/or international level, or Advanced University Degree (Master) issued by a duly accredited institution and 4 years of relevant experience.
- Deep knowledge of international legal standards related to human rights and international human rights law.

**Desirable:** Experience or knowledge of the OAS mandates and priorities as related to the area of work and/or the dynamics of the Inter-American agenda and system.

**COMPUTER SKILLS:** Ability to effectively work using Microsoft Office (e.g. Outlook, Word, and Excel), and other software applicable to the area of work.

**LANGUAGES:**

**Essential** – Fluency in Spanish and English (read, write and communicate)

**Desirable** – Working knowledge of French and/or Portuguese

Please submit the above required documents to [CIDH\\_CPR@oas.org](mailto:CIDH_CPR@oas.org) and indicate the title of the consultancy for which you are applying in the subject line (**CONSULTANT - HUMAN RIGHTS LAWYER – CASES**)

*We encourage women, members of the LGBTI community, Afro-descendants and persons of indigenous origins to apply.*

**DEADLINE TO SUBMIT IS: 11:59 PM Friday September 6, 2019.**