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**GENERAL SECRETARIAT OF THE ORGANIZATION OF AMERICAN STATES EXECUTIVE SECRETARIAT
FOR THE INTER-AMERICAN COMMISSION ON HUMAN RIGHTS**

**Call for Resumes:
Human Rights Promotion and Public Policy Consultant**

Type of Appointment: Consultancy
Organizational Unit: Executive Secretariat of the Inter-American Commission on Human Rights (IACHR); Promotion and Public Policy Area
Start Date: November, 2018
Duration: 3 months (possibility of extension depending on availability of funds)
Consulting Fee: \$7,000/month – contract per results
Duty Station: Washington, DC
Description: **Human Rights Professional -Consultant**

Duties and Responsibilities:

- Provide support to the work of the Public Policy area, including support to the Program for Technical Advice and Cooperation to the States to strengthen institutionality and public policies with a human rights focus; and the Regional Exchange Program concerning good practices and lessons learned on public policies
- Support the execution of the project named: “To strengthen the knowledge on the Inter-American System on Human Rights of public policy officers and civil society organization in charge of protecting and defending human rights in Central American’s Northern Triangle and Nicaragua”.
- Systematize and analyze jurisprudence and standards setting on key areas of human rights to produce two comprehensive jurisprudence compendiums (the compendiums will include analysis of case law, case studies, and guidelines to facilitate the application and implementation of IACHR recommendations and decisions, on key areas of human rights in the region).
- Prepare reports and inputs on priority issues concerning transitional justice with a human rights perspective at the country and regional levels.
- Prepare written inputs for the sections pertinent to Public Policy in the annual report of the IACHR.
- Participate in on-site visits, trainings, and seminars organized by the IACHR and outside actors.

Education and Experience: Essential:

- Juris Doctor or First University Degree (Bachelor's) in social sciences or in other related studies regarding preferable public policy, or international human rights law, among others, issued by a duly accredited institution.
- Seven years of relevant experience in positions related to public policy at the international level; or Advanced University Degree (Master) issued by a duly accredited institution and four years of the referred relevant experience.
- Knowledge of international legal standards related to international human rights law.
- Knowledge and International or regional experience in transitional justice with a human rights perspective.

Desirable:

Experience or knowledge of OAS mandates and priorities and/or the dynamics of the Inter-American agenda and system.

Computer Skills: Ability to effectively work using Microsoft Office (e.g. Outlook, Word, and Excel), and other software applicable to the area of work.

Languages:

Essential – Fluency in Spanish and English (read, write and communicate).

Desirable – Working knowledge of French and/or Portuguese.

Applications: Please submit current CV, including three academic and/or employment references, a list of any relevant publications, and a letter of interest detailing qualifications and interest in the consultancy. Please submit your application to CIDH_CPR@oas.org and indicate the title of the position for which you are applying in the subject line (Public Policy Section Consultancy).

DEADLINE TO SUBMIT APPLICATIONS: 11:59 pm October 29th, 2018.