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**GENERAL SECRETARIAT OF THE ORGANIZATION OF AMERICAN STATES
EXECUTIVE SECRETARIAT FOR THE INTER-AMERICAN COMMISSION ON HUMAN RIGHTS**

Call for Resumes:

Human Rights Professional, Promotion and Public Policy Consultant

Type of Appointment:	Consultancy
Organizational Unit:	Executive Secretariat of the Inter-American Commission on Human Rights (IACHR); Promotion and Public Policy Area
Start Date:	June 1 st , 2017 (starting date may vary by two weeks)
Duration:	December 31, 2017 (possibility of extension depending on availability of funds)
Consulting Fee:	\$7000/month – contract per results
Duty Station:	Washington, DC
Description:	Human Rights Professional -Consultant

Duties and Responsibilities:

Under coordination of the area senior specialist

- Provide support to the work of the Public Policy area, including support to the Program for Technical Advice and Cooperation to the States to strengthen institutionality and public policies with a human rights focus; and the Regional Exchange Program concerning good practices and lessons learned on public policies with a human rights focus.
- Support the execution of the project named: “To strengthen the knowledge on the Inter-American System on Human Rights of public officers and civil society organizations in charge of protecting and defending human rights in Central Americas' Northern Triangle and Nicaragua”.
- Systematize and analyze jurisprudence and standards settings on key areas of human rights to produce three comprehensive jurisprudence compendiums (the compendiums will include analysis of case law, case studies, and guidelines to facilitate the application and implementation of IACHR recommendations and decisions, on key areas of human rights in the region).
- Prepare reports and inputs on priority issues concerning public policy with a human rights perspective at the country and regional levels.
- Prepare written inputs for the sections pertinent to Public Policy in the annual report of the IACHR.

- Participate in on-site visits, trainings, and seminars organized by the IACHR and outside actors.
- Maintain ongoing communications with other IACHR Executive Secretariat sections and outside actors.
- Perform other related duties as assigned, including replacing and supporting others.

Education and Experience:

Essential:

- Juris Doctor or First University Degree (Bachelor's) in social sciences or in other related studies regarding preferable public policy, or international human rights law, among others, issued by a duly accredited institution.
- Seven years of relevant experience in positions related to public policy at the international level; or Advanced University Degree (Master) issued by a duly accredited institution and four years of the referred relevant experience.
- Knowledge of international legal standards related to international human rights law.
- Knowledge and International or regional experience in public policies with a human rights perspective.

Desirable:

- Experience or knowledge of OAS mandates and priorities and/or the dynamics of the Inter-American agenda and system.

Computer Skills: Ability to effectively work using Microsoft Office (e.g. Outlook, Word, and Excel), and other software applicable to the area of work.

Languages:

Essential – Fluency in Spanish and English (read, write and communicate)

Desirable – Working knowledge of French and/or Portuguese

Applications: Please submit current CV, including three academic and/or employment references, a list of any relevant publications, and a letter of interest detailing qualifications and interest in the consultancy.

Please email your complete application to CIDH_CPR@oas.org and indicate “Public Policy Section, Level 3 Consultancy” in the subject line.

DEADLINE TO SUBMIT APPLICATIONS: 11:59 PM May 17th, 2017